

Building Improvement Grant

To assist in the improvement, relocation or expansion of businesses in the City of Bandera, the Bandera EDC offers, as part of its suite of incentives, a Building Improvement Grant (BIG). This grant is available to new and existing businesses, and covers repairs, improvements to or additions to the interior and/or exterior of an existing building within the Bandera City Limits, as well as permit fees.

Per Local Government Code Chapter 505, Sec. 505.158. PROJECTS RELATED TO BUSINESS DEVELOPMENT IN CERTAIN SMALL MUNICIPALITIES, the Bandera EDC, as a Type B corporation authorized to be created by a municipality with a population of 20,000 or less, can fund projects found by the board of directors to promote new or expanded business development.

To qualify for a Building Improvement Grant, the project must:

- Meet all of the applicable codes and ordinances of the City of Bandera
- Receive a permit for any work as required
- Be located within the City Limits of Bandera
- Be used for commercial business purposes
- Be current on all taxes

The EDC Board of Directors will evaluate applications based on the following criteria:

- Future contribution of the property to the property tax revenue of the City of Bandera
- Future contribution of the business to the sales tax revenue of the City of Bandera
- Number and type of jobs created and/or retained by the business
- The nature of the improvements to the building
- Consistency with the City of Bandera Comprehensive Plan
- The age and condition of the building for which the grant is sought

The Bandera EDC will reimburse project costs on a 50% matching basis up to \$10,000. All applications will be considered on a first-come, first-served basis according to available funds, and must be submitted by the first day of the month of the regularly scheduled meeting during which the applicant would like to be considered. If applications are not completed properly, they will be returned and moved to the next month's agenda or when the application is completed correctly.

Applicants will be required to provide proof of compliance with city regulations as well as proof of project costs. Attendance at the meeting during which your application is considered is **REQUIRED**. Upon approval of a Building Improvement Grant, ONE check will be issued once all qualifying receipts have been submitted and verified.

For questions regarding the application or application process, please contact:

EDC Administrative Assistant
banderaedc@gmail.com

Bandera Economic Development Corporation Building Improvement Grant Application

Submit application materials in hard copy to City Hall, 511 Main Street, or via email to banderaedc@gmail.com.

Business Name: _____

How long have you owned the business? _____ Do you own the building? ___ Yes ___ No

Business Address: _____

Business Mailing Address (if different): _____

Business Contact Name: _____ Title: _____

Contact Phone: _____ Contact Email: _____

What type of business is it? _____

What services or goods are offered? _____

Does the business remit sales taxes to the Texas State Comptroller? ___ Yes ___ No

(if available, attach your most recent sales tax from [The State Comptroller](#))

What is the nature of the work to improve the building? Please describe:

What is the total cost of the building improvement? _____

What is the amount of grant funding requested from the BEDC? _____

Number of employees: _____ Full-time _____ Part-Time How many live in Bandera County? _____

I hereby certify that the information provided in this application and attachments is true, correct and complete to the best of my knowledge. Omissions or submission of incorrect information will render this application invalid.

Applicant's Signature

Date

Building Owner's Signature

Date

Please attach the following (REQUIRED):

1. A professional cost estimate or quote for the price of the project, materials and installation
OR receipts for materials or other evidence of cost
2. A business plan (for new businesses)

If applicable, please attach the following:

1. Photos of the current building.
2. Drawings or images showing the new design and materials
3. Any other information pertinent to your business